



DINAS A SIR CAERDYDD  
CITY AND COUNTY OF CARDIFF

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**COUNCIL SUMMONS**

Thursday, 21 May 2015

**GWYS Y CYNGOR**

Dydd Iau, 21 Mai 2015,

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You are summoned to attend the **Annual Meeting** of the **COUNTY COUNCIL OF THE CITY AND COUNTY OF CARDIFF** which will be held at CITY HALL, CATHAYS PARK, CARDIFF on Thursday, 21 May 2015 at 5.00 pm to transact the business set out in the agenda attached.

**MARIE ROSENTHAL**  
**County Clerk & Monitoring Officer**

City Hall  
Cardiff  
CF10 4UW  
15 May 2015

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Promotion of equality and respect for others | Objectivity and propriety | Selflessness and stewardship  
Integrity | Duty to uphold the law | Accountability and openness

<i>Item</i>	
<b>1</b>	<b>Apologies for Absence</b>
<b>2</b>	<b>Declarations of Interest</b>  <i>To receive declarations of interest (such declarations to be made in accordance with the Members' Code of Conduct)</i>
<b>3</b>	<b>Recording of Proceedings</b>  <i>To approve that the proceedings of the meeting be recorded.</i>
<b>4</b>	<b>To Elect the Lord Mayor of Council for 2015/16</b>  <i>The Constitution provides that the Council will, at its Annual Meeting, elect the Lord Mayor of Council.</i>  <i>Lord Mayor will address Council.</i>
<b>5</b>	<b>To Appoint the Deputy Lord Mayor of Council for 2015/16</b>  <i>The Constitution provides that the Council will, at its Annual Meeting, appoint the Deputy Lord Mayor of Council.</i>
<b>6</b>	<b>Minutes</b> <i>(Pages 1 - 54)</i>  <i>To approve as a correct record the minutes of the meeting held on 26 March 2015 as a correct record.</i>
<b>7</b>	<b>Lord Mayor's Announcements</b>  <i>To receive the Lord Mayor's announcements including Recognitions and Awards.</i>
<b>8</b>	<b>The Cardiff Undertaking for Councillors</b> <i>(Pages 55 - 56)</i>  <i>Members to reaffirm their commitment to the principles in the Cardiff Undertaking.</i>
<b>9</b>	<b>To Elect the Leader of the Council and Appoint Members of the Cabinet</b>  <i>The Constitution provides that the election of the Leader and appointments to the Cabinet are made at Annual Council (where such election falls due).</i>

10	<p><b>Leader's Announcements</b></p> <p><i>To receive any announcements from the Leader relating to the coming municipal year.</i></p>
11	<p><b>Members' Schedule of Remuneration 2015/16</b> (Pages 57 - 66)</p> <p><i>Report of the Chief Executive</i></p>
12	<p><b>Establishment of Committees, their size, terms of reference and allocation of seats</b> (Pages 67 - 88)</p> <p><i>Report of the County Clerk &amp; Monitoring Officer</i></p> <p><i>The Constitution provides that the Council will, at its Annual Meeting, decide any amendments to its standing committees for the municipal year, the size and terms of reference of those committees, and the allocation of seats to political groups in accordance with Section 17 of the Local Government and Housing Act 1989 rules relating to Political Balance.</i></p> <p><i>Please note that the Council is asked under this item to approve alternative arrangements to strict political proportionality for appointments to all committees which requires a Nem Con vote – that is a vote to approve without any dissention.</i></p>
13	<p><b>Nomination of Members to Serve on each Committee established and Election of Chair and Deputy Chair</b> (Pages 89 - 94)</p> <p><i>Report of the County Clerk &amp; Monitoring Officer</i></p> <p><i>The Constitution provides that the Council will, at its Annual Meeting, receive nominations of Members to serve on each committee, appoint to those committees, and also to elect a Chair and a Deputy Chair for each of those committees.</i></p>
14	<p><b>Nominations of Members to Serve on Outside bodies</b> (Pages 95 - 100)</p> <p><i>Report of the County Clerk &amp; Monitoring Officer</i></p> <p><i>The Constitution provides that the Council will, at its Annual meeting, receive nominations of Members to serve on outside bodies and to appoint to those outside bodies except where appointment to those bodies has been delegated by the Council or is only exercisable by the Cabinet.</i></p>
15	<p><b>Programme of Meetings 2015/16</b> (Pages 101 - 106)</p>

*Report of the County Clerk & Monitoring Officer*

*The Constitution provides that Council will, at its Annual meeting approve a programme of Ordinary meetings of the Council and its Committees.*

**16**

**Urgent Business (if any)**